



Hillview Christian School

(A Ministry of South City Christian Centre)

Handbook 2012

Our Vision:

*To grow young people who
love God and impact others
through service and leadership*

Our Mission:

*To provide a quality education in a
Christian environment where children
can develop their God-given abilities*

Our Values

*Whanau -Through unity is strength
Excellence -We always give of our best
Humility -All our successes are due to God
Respect -Recognising value in others
Compassion -We put others first
Innovation -We always look to improve ourselves*

Phone: 332 6923

Fax: 332 6922

School Calendar 2012

Term 1: Tuesday 7 February to Thursday 5 April

Friday 15 April: Teacher Only Day

Term 2: Monday 23 April to Friday 29 June

Wednesday 25 April: Anzac Day

Monday 4 June: Queen's Birthday

Tuesday 5 June: Teacher Only Day

Term 3: Monday 16 July to Friday 28 September

Friday 24 August: Teacher Only Day

Term 4: Monday 15 October to Thursday 20 December

Monday 22 October: Labour Day

Thursday 15 November: Teacher Only Day

Friday 16 November: Show Day

School Timetable - Junior Campus

8.45 am	Pupils to be at school and in class
8.50 am	Classes commence
10.30 am	Morning Tea
10.50 am	End of interval
12.30 pm	Lunch break
1.30 pm	End of lunch break
3.00 pm	End of school

School Timetable – Senior Campus

8.45 am	Pupils to be at school and in class
8.50 am	Classes commence
10.30 am	Morning Tea
10.50 am	End of interval
12.30 pm	Lunch break
1.30 pm	End of lunch break
3.10 pm	End of school

School Timetable/Periods Year 9 & 10

8.35am	Pupils to be at school and in class
8.40-8.50	Home room time
8.50-9.40	Period 1
9.40-10.30	Period 2
	Morning Tea
10.50-11.40	Period 3
11.40-12.30	Period 4
	Lunch break
1.30-2.20	Period 5
2.20-3.10	Period 6

Channels of Communication

Principal	Steve Frost	principal.hillview@xtra.co.nz
Assistant Principal	Blase Dowall	b.dowall@hillview.school.nz
Office	Office staff	office@hillview.school.nz
Property Manager/Release Teacher	David Mitchell	d.mitchell@hillview.school.nz

All teaching staff emails follow the format: firstinitial.surname@hillview.school.nz

Head of Junior School	Margaret Learey	m.learey@hillview.school.nz
New Entrants	Gayleen Harland	
Year 0/1	Elisabeth den Hollander (T3/4)	
Year 1	Yolanda Rossouw	
	Jerusha Thrupp	
Year 2	Andy Vosslander	Year 0-2 Team Leader
	Amelia Kench	
Year 3	Ross Meecham	
	Matt Stanford	
Year 4	Ashleigh Probert	Year 3/4 Team Leader
	Margaret Learey	

Head of Senior School	Dean Stanton	d.stanton@hillview.school.nz
Year 5	Megan Pattinson	
	Deane Taylor	
Year 6	Deb Owen	Year 5/6 Team Leader
	Emma Garnett	
Year 7	Penny Wright	
	Amy Hayward	
Year 8	Tim Williams	Year 7/8 Team Leader
	Stephen McKenzie	
Year 9	Alan Harrison	
	Dean Stanton	
Year 10	Luke Buxton	Year 9/10 Team Leader
	Paul Norton	

Head of Science	Phil Millerick	
Science Lab Assistant	Yvonne Ogilvie	(no email)
Art/Te Reo Teacher	Su Brown	
Release Teacher	Philippa Becker & David Mitchell	
Head of Sport	Paul Norton	
Head of Learning Centre	Jen Chamberlain	
Reading Recovery Teacher	Dianne Somlyai	
Teacher Aides	Sue Dodge, Ruth Manuel, Lorraine Poole, Victoria Chapman, Jackie Cotter, Jackie Hancock, Rhonda Bringans and Tiffany Rott	
Librarian	Janet Shaw	
School Office –Admin & P.A.	Natalie Steele & Nina Brown	
Financial Executive	Karen Winder	
Caretakers	Suzanne McLister and Barry Auckram (no email)	
Home and School Chairperson	Kirstie Copeland	hillviewfundraising@gmail.com
Uniform Administrator	Rhonda Bringans	hillviewuniform@gmail.com

Important Information

We want our school culture to be a happy environment where Christian standards are promoted and where staff, pupils, and parents can work together effectively and enjoyably. The following guidelines will help achieve this.

Absences

The school office **must be contacted by 8:45 am** on any morning that your child is absent/late from school. Once you have dialled the school number, please dial 2 for the absentee line, and leave your child's name, room number, and the reason for their absence. This is to ensure that no child goes missing between home and school. If we have to follow up any absentees we will send a text to the primary caregiver. If no reply is received we will call the home phone followed by your mobile phone.

NB: In the event that we send you a text message regarding an absent child, 50c will be charged to your account. If we proceed to call you, a further \$2.00 will be charged to cover the cost of office time.

A pupil may not leave the school grounds during school hours without the permission of his or her class teacher or a member of the Senior Leadership Team. For purchasing lunch from a shop and dental or doctor appointments, **a note must be written by a parent** or an appointment card shown to the class teacher (**only** Years 7 – 10 pupils can leave school to purchase lunch and this should **occur rarely**).

Abusive Language

Abusive language and swearing are not permitted at school.

Activity Fees

Activities are charged to your school account for extra activities your child participates in e.g. class trips, extra stationery, sports etc. For more information see Budgeting. Unfortunately this cannot be paid via Automatic Payment/Internet Banking and must be paid at the school office

Assemblies

We have separate Junior Campus (Y0-4) and Senior Campus (Y5-10) assemblies every Wednesday.

Parents are welcome to attend assemblies.

Junior Campus: 2.20pm -3.00pm

Senior Campus: 1.30pm -2.20pm

Whole school Assemblies are on the last Friday of the term at 1.45pm on the Senior Campus. If wet, they will revert to Junior Campus and Senior Campus assemblies.

NB: There may be variation of this on weeks 3 and 6 of every term – see the newsletter for notices.

Attendance Dues

There are Attendance Dues paid to the proprietors (SCCC Education Trust). They are \$650.00 per year for each child. For children starting part way through a school year, their fees will be calculated on the number of weeks they attend.

NB: Due to further building developments there is a \$200.00 per child voluntary donation payable at the office, with no family paying more than \$500.00. This is tax deductible. There may be an increase of Attendance Dues over the next two years if this voluntary donation is not supported by the school community.

Australasian Competitions

Selected students from Years 4 – 10 have the opportunity to sit these competitions. Currently the school covers 50% of the entry costs.

Before and after School

Parents are reminded of the hazards of children travelling to and from school unaccompanied, and are encouraged to ensure their safety. Pupils should not arrive at school before 8:00 am and should be clear of the school grounds by no later than 4:00 pm, unless specific arrangements have been made with the staff. Children are most welcome to stay in the grounds after 4:00 pm, if supervised by a parent.

Behaviour

We have principles/ procedures to protect students and to ensure that children's behaviour is of an acceptable standard so that the school environment can be a pleasant and safe place for all. Our guiding principle is "**do unto others what you would have them do unto you**" and we strongly foster an "**others first**" environment.

(i) Classroom Principles

- Obey teachers immediately
- Work quietly in the correct place
- Speak pleasantly and politely to everyone
- Put up your hand if you need help or wish to speak to the teacher

Consequences for non-compliance in classroom

1. Warning – name on board
2. Write a story or letter of apology
3. Visit to Head of Junior/Senior campus
4. Visit to Associate Principal
5. Visit Principal

NB: Parents will be contacted at the appropriate time.

(ii) Playground Principles

- We do what the staff or parent helpers ask immediately
- We keep ourselves and others safe

- We respect other people, property, and the environment
- We use our common sense
- We do not go out of bounds
- We remain seated in the lunch area until 12:45 pm

Consequences for non-compliance

1. Warning
2. Maximum of 30 minutes out of playground at withdrawal area
3. Visit to Head of Junior/Senior Campus, Associate Principal or Principal
4. Parent contacted. May arrange interview

NB: Parents will be contacted at the appropriate time.

For serious behaviour (such as physical violence or major defiance) teachers may go straight to steps 3 and 4. Other consequences may be substituted for those above, such as staying in after school or completing extra homework.

Bicycles

Bicycles/scooters/skateboards are not to be ridden in the school grounds. No pupil is permitted to tamper with the bicycle of another. We suggest all bicycles should be locked in the bicycle stands provided.

Books

All text books and library books owned by the school should be cared for. Lost or damaged books need to be reported to the class teacher. There is a need for parents to check pupil's school bags regularly during the school term, to ensure prompt return of readers and library books.

Budgeting

The following costs have been included (in addition to Attendance Dues and the Voluntary Donation) to help parents budget for their child/rens activity fees for the year. Please note that these costs are only GUIDELINES. Below are the approximate amounts per year level.

Year0/1	\$40.00 - \$50.00	Year 2	\$40.00 - \$50.00
Year 3	\$60.00 - \$80.00	Year 4	\$70.00 - \$90.00
Year 5 *	\$110.00 - \$130.00	Year 6 *	\$110.00 - \$130.00 + camp
Year 7 * ~	\$180.00 - \$200.00	Year 8 * ~	\$110.00 - \$130.00 + camp
Year 9 ^	\$110.00 - \$130.00	Year10 ^	\$70.00 - \$90.00 + camp & marae trip

* Years 5 – 8 winter sports costs are included but any child choosing Gymnastics as their option will incur an approximate \$30.00 additional charge.

~ Years 7 – 8 attend Phillipstown Technology for their weekly technology options and a separate cost of approximately \$45.00 will be requested early in Term 1.

^ Years 9 – 10 attend Middleton Grange for their weekly technology options and a cost from \$30.00 to \$100.00 per year will be added to their account in Term 4. Their charge depends on which option they choose.

Cell Phones

Cell phones are not to be used by pupils on school grounds or during school activities **unless** permission has been sought from the class teacher or duty teacher. They are to remain in their school bag.

Chewing Gum / Confectionery

Chewing gum, bubble gum and confectionery are **not permitted** at school.

Computers

The computers are valuable learning tools and must be treated with care. The following are to be adhered to:

- **no** programmes from home, unless permission granted by a teacher
- **no** copying programmes for home use
- **no** playing of non-educational games

Students must never violate the security programs on each computer and the internet. All incidents of violating security or entering DOS on Windows computers will be investigated and treated as damage to school property. Parents may be billed for re-programming costs.

During recent years we have purchased a large number of computers so that we can have at least two in each room. We have established a computer suite on our senior site which caters for a whole class at a time.

Consequences

A student may be kept in for a maximum of 30 minutes during the lunch hour for disciplinary reasons. **Year 5 – 10 students may be kept in after school until 3:40pm.** Should this time need to be extended beyond 3:40 pm, contact with parents will be made.

Damage

Any damage to furniture, fittings, windows or property, whether personal or owned by the school, should be reported immediately to the class teacher. In some circumstances pupils may be required to pay for damage.

Dental Care

The Years 0 – 8 children receive their dental check-ups at Hillview. Follow-up work is undertaken at an off site Dental Centre. Parents receive an appointment card from the dental therapists which is sent home with the child.

Emergency Procedures

- **Text Alert**

In the event of an incident that causes management to close school, a text will be sent to all those who have signed up for our text alert system. Once the situation has been dealt with the leadership team will email all primary caregivers to give a more detailed message of what will happen next.

If you haven't registered for Text Alert please text HILLVIEW to 570. You will receive a reply almost instantly to let you know you are now signed up. Please see the office urgently if you do not get this confirmation text. Also please make sure your contact details including your email address are up-to-date with our office.

- **Civil Defence Emergency**

We have procedures for dealing with an emergency. In any emergency we will keep children in our care until parents are able to uplift them from the school.

- **Tsunami**

We have emergency procedures in place for dealing with the unlikely event of a tsunami

- **Emergency drill**

Each term we do practise emergency evacuations with the whole school. These are for fire, lock-down (intruder), earthquake and general emergencies. The children are taught what each bell sequence means, what to do and where to assemble.

Fee Payments

Two statements are sent to all families usually two or three weeks before the end of each term, with the final statements sent at the end of Term 4. The first statement shows two main expenses: Attendance Dues (school fees) and voluntary donations. Attendance Dues and voluntary donations are paid to the Proprietors (SCCC Education Trust).

The second statement shows an itemised account of activity fees (field trips, sport costs, small stationery items etc.). Activities fees are paid to Hillview Christian School.

Separate payments are required. Payments may be made by cash, cheque, or Eftpos at the school office. Attendance Dues can also be paid by automatic payment. Please see the office staff for this account number. We would encourage regular payments, with 'payment in full' by the end of each school year.

Hair

- Girls with hair that is past the collar **must** have it tied up. It **must not** cover any part of the face – hair must be clipped back if covering any part of the face or is falling onto the face
- Boys hair styles needs to be acceptable with the hair **off** the collar and face
- The principal **will arbitrate** on what is acceptable
- Any hair additives **must not change the natural colour of the hair**

NB: These principles are not optional

Homework

- Years 0 – 2 reading, tables and spelling practice
- Years 3/4 as set by the classroom teacher
- Years 5 – 8 reading library books, spelling practice and mathematics learning. Other homework could involve inquiry projects, research, or completing work started in class
- Years 9/10 - No more than 1 hour and 30 minutes per night. Teachers will avoid giving homework on Fridays where possible. Students are expected to select and read a range of books/articles for personal enjoyment throughout the year.

Parents are encouraged to ensure that homework is completed. Where the amount of homework appears to be excessive or inadequate, parents are asked to communicate in the first instance with the class teacher. If no homework is set, homework time should be spent in revision of work or recreational reading.

Home and School Association

The Home and School Association consists of a group of parents and a teacher representative. They meet every month and are chiefly responsible for school fundraising. If you would like to join this committee, come along to the AGM in March.

Injuries

Injuries are to be brought to the notice of a teacher immediately. For any injury considered serious, parents will be notified.

Interval

Interval is supervised by the duty teachers.

Jewellery/ Makeup/ Nail Polish

No jewellery (except for a small, plain stud in the earlobe worn by girls), makeup or nail polish shall be worn at school. **It is the responsibility of parents to ensure that this regulation is kept.** Necklaces are not to be worn **unless permission is given** by senior leadership, and if this is given, they are **not to be visible**. There should be no bracelets of any kind, unless worn for medical purposes.

Knives

Knives are not permitted at school.

Leaving Hillview

When withdrawing your child from Hillview we require a term's notice in writing. If we do not receive this a half term's attendance dues will be charged per pupil.

Library

No food, drink, or inappropriate behaviour permitted in the library. Over the years we have considerably increased our stock of library books. In excess of \$12,000 has been spent during the past year, and we want this to continue.

Please ensure that books are cared for and kept away from drink bottles in school bags. Please return library books within the due date as they may be reserved by another child.

Litter

All litter should be placed in the bins provided.

Lost Property

All clothing, books, and sports gear must be clearly named. A collection of lost property is held in the Library foyer, which is beside Room 11 (Junior School), and in the corridor beside the toilets (Senior School).

Lunch Times

On fine days pupils gather in the designated area for lunch at 12:30 pm and remain seated until 12:45 pm when they are released by the lunchtime duty teacher for recreation. On wet days and very cold days lunch is inside.

- At 1:25 pm the bell rings to allow 5 minutes for children to prepare for school to begin at 1:30 pm
- Children are allowed to have a drink bottle with them during class time, If this does not disrupt their learning

Medication

Parents of pupils required to take medication at school should advise the school of this by note to the office. For any medication that the school dispenses, it is necessary for a medication clearance form to be filled in by a parent (the only exception is for Paracetamol -If you are happy to give permission for the office staff to administer Paracetamol to your child for minor pain such as a headache, please contact the office so that we can add this to your child's file information).

Mufti Days

Normally once each term a mufti day is held. Each child contributes a gold coin with the proceeds being used for our World Vision sponsored children and other charities.

Music Lessons

Itinerant teachers provide piano, keyboard, flute, violin, drum and guitar lessons for fee-paying students. Lessons take place in school time or at lunchtime. Details about this are included in the school newsletter at the beginning of the year.

Newsletters

Every **Thursday** the oldest child in each family will be given a newsletter. It is the parent's responsibility to collect it from his/her child. The school newsletter is a vital medium for keeping parents informed of important dates and events in the life of the school. This is the main way the school communicates to parents and we ask that every family ensures it is read diligently each week. There is no newsletter on the last Thursday of each term. If you would like to receive the newsletter via email please inform the office.

Parking

Parents are encouraged to park on the streets around the school and walk to the school grounds to pick up their children. There is a drop off zone operating on the southern side of our Junior School entrance on Wilsons Road from 8:15 am to 8:45 am. There is also ample parking on St Martins Road and in the car-park off Gamblins Road.

It is not permitted to drive onto the Junior site to drop off/pick up your children or to park in the Junior site car parks between the hours of 8.30am – 3.30pm. These car parks are for staff and visitors only.

N.B. This is a safety issue for the school – Please follow the guidelines above.

Reports

Final reports are issued for every pupil in early December. At the beginning of Term 2 and in September there is an opportunity for an interview with your child's teacher. Interim reports will be issued throughout the year from Year 0-10. Please see your child's teacher for more details.

Snowfall/Cancellations

As we are close to the Port Hills, we will close our school for the day if there is a threat that we could be snowed in. If there is snow on the ground in the morning, listen to Newstalk ZB (1098) for a possible school closure notice before bringing your children to school.

With outdoor events there is the possibility of weather causing it to be postponed or cancelled, if in doubt please call the school and then dial 3 for our cancellation line.

Please subscribe to our Text Alert system as in the event of school closing due to snow we will text all subscribers (see 'Emergencies' for instructions on signing up)

Special Needs Teachers

We employ a Head of Learning Centre as well as five remedial teachers who work mainly with children who require a boost in Language and/or Mathematics. At times they also work with children needing assistance in Maths, Written Language, or Spelling. The computer programme Success Maker is used to help provide remedial and extension assistance. Teacher aides also help meet the individual needs of specific pupils.

Sports Programme

During winter our Years 5 - 8 students travel to Hagley Park once each week during the winter for competition with other schools. For this very successful venture to continue we require parent help as we have twice as many teams as the number of teachers. We desire that all children continue participating in these weekly competitions but for this to happen we require parents willing to assist as coaches, referees/umpires and managers for football, netball, hockey, rugby and gymnastics. Our Years 9 and 10 pupils participate in the secondary school winter and summer competitions. We also require parent help with their programme as well as providing transport.

NB: There will be associated costs involved for all Year 9/10 pupils participating in sport. Please see Mr Norton or Mr Stanton for details.

Stationery

Small items such as glue sticks, pencils, rubbers, and rulers can be obtained from the office and will be charged to the family account.

Swimming Pool

Strict principles must exist to ensure pupil safety:

- We do not enter the pool enclosure without a teacher or supervisor
- We do not run or push in pool enclosure
- We do not dunk or be involved in activities that may cause injury

Parents may hire a key for the summer season for \$40.00 from the school office (we also charge a \$20.00 bond, refundable at the end of the season when the key is returned). There is a limit to the number of keys we hold so keys are issued on a first in first served basis.

Technology

Years 7 and 8 students have one and a half hours of Technology at Phillipstown School each week. They travel by a free bus provided by the Ministry of Education. The Years 9 and 10 classes travel to Middleton Grange for Technology each week.

Telephone

The telephones are not available for pupil use except in emergencies and permission must be obtained from a staff member. Cell phones are not to be used by pupils at school unless permission has been sought from the class teacher or duty teacher.

Toys

Aggressive toys, such as guns, are not permitted at school. We recommend that toys are not brought to school unless permitted by the class teacher.

Trees

No children are to climb trees on either school site.

Web Site

The school has a web site – www.hillview.school.nz.

You will find our school policies, newsletters, uniform details, stationery, and other relevant information on our web site.

Year 9 & 10

We have classes at Years 9 and 10. Our Year 10 pupils from preference families (those that are committed to a church) have the option of a guaranteed place at Middleton Grange for Years 11-13.

HILLVIEW UNIFORM SHOP

Open Friday's 3.00-3.30pm during term time
(see your newsletter for holiday opening hours)

All enquiries please contact Rhonda Bringans:

Phone: 381 3299

(available after 3.30pm -please do not phone in the morning)

Email: hillviewuniform@gmail.com

New Pupils -Please call to discuss your requirements and to make a separate appointment time.

We have a supply of all monogrammed items such as:

- bucket hats & caps, PE shirts, shorts and track pants, Junior boys' summer and winter polo shirts and ALL senior uniform

As well as:

- Junior girls' pinafores and dresses and junior winter shorts, senior & junior boys' winter socks, junior boys grey summer socks and ALL senior uniform

We **do not stock** new junior boys summer shorts or any white school ankle or sport socks.

Second hand uniform

There is always a steady supply of second hand uniforms available year round.

Selling second-hand uniform

The uniform shop is happy to sell any **good quality** second hand items.

If you are wanting to sell 2nd hand uniform please collect a form at the office, this needs to be filled in with the uniform you are selling and your contact details. It can then either be dropped at the office or the uniform shop with the items to be sold.

The school keeps 20% from the sold price. Approximately twice a term you will be contacted if your items have sold and if you are owed money.

Ordering

Order forms will be sent out with your newsletter for each change of season (during term's 1 and 3) and during term 4 for those children changing to senior uniform for the following year.

Please check these carefully for items your child requires as we need to order well ahead of time, failure to place your order on time will result in your items being late.

Other suppliers: (these suppliers only stock items mentioned)

Mainland Uniforms, 511 Wairakei Rd, ph 360 3037

Girls white skivvies, white shirts, socks and tights. Junior boys' summer/winter shorts and winter socks. They also hold a small supply of the girls' pinafores, summer dresses and our monogrammed track pants and polar fleeces but please ring first to check if they have your size.

Postie Plus, un-monogrammed items: boys' summer shorts, socks, tights, junior girls' skivvies /white shirts and bike pants.

Navy (NOT blue) plain woollen jersey/cardigan can be bought at either Mainland Uniforms or Postie Plus, however you will need to bring them to the Uniform Shop to be monogrammed.

GENERAL UNIFORM INFORMATION FOR ALL STUDENTS

PLEASE NAME ALL YOUR UNIFORM CLEARLY WITH BOTH FIRST AND LAST NAMES

Lost Property

Please be aware, that ALL un-claimed, un-named lost property will be returned to the uniform shop for re-sale. If your child has lost an item, please check the lost property boxes on junior/senior site regularly as items do seem to turn up days later. Please make sure your child only takes items that belong to them and does not help themselves to whatever is in lost property. Please check that your child has not accidentally taken someone else's uniform home by mistake (usually polar fleeces), as we have had many cases of this in the past.

Physical Education (PE) Uniform

This consists of: Monogrammed navy/red top and shorts, navy track pants (optional in cooler weather) plain white sport socks, sport shoes.

All PE uniform (apart from socks & shoes) can only be bought from our Uniform Shop.

The old style white PE polo shirt and shorts can be worn for at least the remainder of 2012. But will be phased out in 2013.

Underclothes

Thermals/singlets etc. worn under any uniform item must NOT be seen (ie. long sleeve thermals must not be worn under short sleeve tops).

Long Hair

If your child's hair is below the collar it MUST be well tied back and/or up to keep it out of the child's face and off the collar.

Hair accessories

Navy/black hair ties and headbands or ribbons (hair clips are to be plain - not fancy or coloured)

Shoes (all year)

BOYS - Black leather (lace up or velcro **only**) - Year 7-10 boys lace up only

GIRLS - Black leather (lace up, velcro, T-bar or U-Bar **only**)

(Please Note: Sport styled or suede shoes or boots etc are not acceptable and all footwear must have a sole of no more than 3 cm.)

Any shoe designed for shoe polish will most likely be the correct type of shoe

Sandals (Term 1 and 4 only)

PLAIN black roman styled or velcro sandals. Must be worn WITHOUT socks – no variations e.g. gladiators

Socks

Ankle socks need to come up over the ankle, they must not be the low cut sport style.

Swimming

Boys – Togs and towel

Girls – One piece togs and towel

(Rash vests for sun protection are encouraged but not compulsory)

JUNIOR BOYS' –Years 0 - 6

Summer - Terms 1 & 4

Shorts: Light grey drill

Shirt: Burgundy polo top - monogrammed

Jersey: (optional) Navy only - monogrammed

Polar Fleece: Navy - monogrammed

Socks: Light grey ankle - plain (no sports style socks)

Shoes: Black leather (lace up or velcro **only**)

Sandals: PLAIN black roman styled or velcro sandals. Must be worn WITHOUT socks

Sunhats: Navy bucket hat - monogrammed

Swimming: Togs and towel

*Please name ALL items clearly with first and last name

Winter - Terms 2 & 3

Shorts or Dress Trousers: Grey wool mix

Shirt: Navy long sleeved polo top - monogrammed

Jersey: (optional) Navy only - monogrammed

Polar Fleece: Navy - monogrammed

Socks: Grey knee high - with 2 blue stripes

Shoes: Black leather (lace up or velcro **only**)

*Please name ALL items clearly with first and last name

Please refer to cover for examples of correct uniform

JUNIOR GIRLS' –Years 0 - 6

Summer - Terms 1 & 4

Dress: Hillview Christian School

Bike Pants: (optional) Navy only - worn under dress

Jersey/cardigan: (optional) Navy only- monogrammed

Polar Fleece: Navy - monogrammed

Socks: White ankle - plain (not low cut sports socks)

Shoes: Black leather (lace up, velcro, T-bar or U-Bar **only**)

Sandals: PLAIN black roman styled or velcro sandals. Must be worn WITHOUT socks

Sunhats: Navy bucket hat - monogrammed

Swimming: One piece togs and towel

*Please name ALL items clearly with first and last name

Winter - Terms 2 & 3

Pinafore: Blackwatch tartan

Bike Pants: (optional) Navy only - worn under dress

Skivvy or Blouse (long sleeved, open necked): white, plain

Jersey/cardigan: (optional) Navy only - monogrammed

Polar Fleece: Navy - monogrammed

Socks: Navy - knee high/over the knee

Tights: Navy

Shoes: Black leather (lace up, velcro, T-bar or U-Bar **only**)

*Please name ALL items clearly with first and last name

Please refer to cover for examples of correct uniform

SENIOR BOYS' –Years 7 - 8

Summer - Terms 1 & 4

Shorts: Navy – (same shorts summer and winter) only from Uniform Shop

Shirt: Burgundy polo top - monogrammed

Jersey: (optional) Navy only - monogrammed

Jacket: Navy /red polar fleece - monogrammed

(optional -the junior navy polar fleece can continue to be worn until the end of 2012)

Socks: White ankle - plain (not low cut sports socks)

Shoes: Black leather (lace ups **only**)

Sandals: PLAIN black roman styled or velcro sandals. Must be worn WITHOUT socks

Sunhats: Navy/red cap - monogrammed

Swimming: togs and towel

*Please name ALL items clearly with first and last name

Winter - Terms 2 & 3

Shorts: Navy – (same shorts summer and winter) only from Uniform Shop

Shirt: Navy long sleeved polo top - monogrammed

Jersey: (optional) Navy only - monogrammed

Jacket: Navy /red polar fleece - monogrammed

(optional -the junior navy polar fleece can continue to be worn until the end of 2012)

Socks: Navy knee high (2 red stripes) woollen – only from Hillview Uniform Shop

Shoes: Black leather (lace ups **only**)- polished

*Please name ALL items clearly with first and last name

Please refer to cover for examples of correct uniform

SENIOR BOYS' –Years 9 - 10

Senior/Junior uniform must not be mixed

Summer - Terms 1 & 4

Shorts: Navy - (same shorts summer and winter) only from Hillview Uniform Shop

Shirt: White, short sleeved - monogrammed

(Under tops need to be white open neck - below button and not seen)

Vest: (optional) Navy - monogrammed

Jersey: (optional) Navy only- monogrammed

Jacket: Navy/red polar fleece - monogrammed

Socks: White ankle - plain (not low cut sports socks)

Shoes: Black leather (lace ups **only**) - *polished*

Sandals: PLAIN black roman styled or velcro sandals. Must be worn WITHOUT socks

Sunhats: Navy/red cap - monogrammed (optional)

*Please name ALL items clearly with first and last name

Winter - Terms 2 & 3

Shorts: Navy – (same shorts summer and winter) only from Hillview Uniform Shop

Shirt: White, long sleeved - monogrammed

(Under tops need to be white open neck - below button and not seen)

Vest: (optional) Navy - monogrammed

Jersey: (optional) Navy only - monogrammed

Jacket: Navy/red polar fleece jacket - monogrammed

Socks: Navy knee high (2 red stripes) woollen – only from Hillview Uniform Shop

Shoes: Black leather (lace ups only) - *polished*

*Please name ALL items clearly with first and last name

Please refer to cover for examples of correct uniform

SENIOR GIRLS' –Years 7 - 10

Senior/Junior uniform must not be mixed

Summer - Terms 1 & 4

Skirt: Navy – (same skirt summer and winter) only from Hillview Uniform Shop

Blouse: White, short sleeved - monogrammed

(Under tops/singlets need to be white open neck - below button and not seen)

Vest: (optional) Navy - monogrammed

Jersey/cardigan: (optional) Navy only - monogrammed

Jacket: Navy/red polar fleece - monogrammed

Socks: White ankle - plain (not the low cut sports socks)

Shoes: Black leather (lace up, T-bar or U-Bar **only**)

Sandals: PLAIN black roman styled or velcro sandals. Must be worn WITHOUT socks - no variations e.g. gladiators

Sunhats: Navy bucket hat - monogrammed (optional Year 9 & 10)

Swimming: One piece togs and towel

*Please name ALL items clearly with first and last name

Winter - Terms 2 & 3

Skirt: Navy - (same skirt summer and winter) only from Hillview Uniform shop

Blouse: White, long sleeved - monogrammed

(Under tops/singlets need to be white open neck - below button and not seen)

Vest: (optional) Navy - monogrammed

Jersey: (optional) Navy only - monogrammed

Jacket: Navy/red polar fleece jacket - monogrammed

Socks: Navy over the knee

Shoes: Black leather (lace up, T-bar or U-Bar **only**)

*Please name ALL items clearly with first and last name

Please refer to cover for examples of correct uniform

Stationery and Materials

Please make sure all items are named and labelled before being brought to school

Over the course of the year some stationery items might need to be replaced. Your child's class teacher may request extra items for your child, you can supply these yourself or these will be supplied by the office and added to your account.

***The school office stocks the following:
(prices at end of 2011)***

Item	Cost
Biro (blue and red)	0.60
Glue Stick	2.80
Library Folder	4.60
Learners Pencil	0.95
Pencil (HB)	0.45
Pencil Sharpner - small	0.55
Pencil Sharpner - large	1.00
Reading Folder	4.35
Rubber	0.50
Ruler	1.00
Whiteboard Marker (black only)	2.30

Any other stationery items will need to be purchased separately.

Important please note:

Please buy your bulk stationery at the beginning of each year either at a stationery specialty shop or through our School Supplies fundraiser that is sent out at the end of each year.

We do not have sufficient stock to supply families in bulk.

Stationery and Materials

New Entrants (Room 8)

1 Story writing book	1U4
1 Story book	1A5
1 Poetry book	1A5
1 Alphabet book	1A5
1 Handwriting book	1G2
2 Topic/Maths	Scrapbooks (with blank pages -cartridge paper)
4 Learner pencils (<i>from school office</i>)	
1 Large green/yellow AMOS glue stick	
1 Art-shirt	
1 Small box of tissues	
1 Black whiteboard marker	

New Entrants and Year 1 (Room 14)

1 Story writing book	1U4
1 Story book	1A5
1 Poetry book	1A5
1 Alphabet book	1A5
1 Handwriting book	1G2
1 Spelling Book	3B1
2 Topic/Maths	Scrapbooks (with blank pages)
1 Warwick 'Learn to write' book (full size book please)	
1 set of Coloured pencils (Long Crayola)	
4 Learner pencils (<i>from school office</i>) -Please supply all of these on day one	
2 Large green/yellow AMOS glue stick -Please supply all of these on day one	
8 Black whiteboard markers -Please supply all of these on day one	
1 Pencil case	
1 Art-shirt	
1 Clearfile (20 leaves)	
1 Large box of tissues	
1 soft rubber	

All items to be named and labelled before being brought to school

Year 1 (Room 6)

2 Writing books	1F4
1 Printing book	Warwick 'Learn to write' book
1 Poetry book	1A5
1 Sounds book	1A5
2 Unnamed books	3B1 Notebooks
2 Scrapbooks (1 Maths, 1 Topic)	
4 Learner pencils (<i>from school office</i>) - <i>Please supply all of these named on day one</i>	
3 Large glue stick - <i>Please supply all of these named on day one</i>	
1 Large rubber	
1 Metal 2 hole sharpener	
6 Black or blue whiteboard marker - <i>Please supply all of these named on day one</i>	
1 Set felt tips (Crayola)	
1 Pencil case	
1 Art-shirt	
1 Large box of tissues	
Please bring Library and Homework bag from last year, or purchase new from school office.	

All items to be named and labelled before being brought to school

Year 2

1 Mathematics book (Room 13 only)	1H4
2 Draft writing books	1F4
1 Draft writing book	1B5
1 Homework book	1B5
1 Language/Maori book	1F4
1 Poetry/Publishing	Clearfile (40 leaves)
1 Handwriting– Full-size book not shorter version	Warwick – “Learn to Write Book”
1 Topic	Warwick project books
2 Large rubbers	
1 Pencil Sharpener	
2 Large glue sticks (AMOS – green & yellow)	
1 Pencil case	
1 Ruler 30cm	
1 Set long coloured pencils	
1 Red biro	
8 HB named pencils - <i>Please supply all of these named on day one</i>	
8 Named whiteboard pens (Stephens brand – black or blue) - <i>Please supply all of these on day one</i>	
1 Box of tissues	

All items to be named and labelled before being brought to school

Year 3

10 Exercise books (subject unnamed)	1B5
1 Mathematics books (With red margins)	1E5
2 Notebooks	3B1
2 Scrapbooks (plain page)	
1 Clearfile (<u>40</u> leaves)	
1 Pair of scissors	
3 Whiteboard markers -Black	
1 Set of coloured pencils	
1 Plastic rubber	
1 Pencil sharpener	
1 Ruler, 30 cm with two straight edges (non-flexi)	
1 Large glue stick	
1 Pencil case	
1 Reading Bag	
1 Library Bag	
1 Art-shirt (an old adult shirt) <u>compulsory</u>	
2 Large boxes of tissues	
1 Recorder (Yamaha is recommended)	

All items are to be at school on the first day please

Year 4

2 Topic books	1B5
1 Homework book	1B5
1 Draft Writing book	1B5
1 Reading	1B5
1 Maori/Christian Living	1B5
1 'The Arts'	1B5
1 Daily Dash/Handwriting/Word study	1B5
1 Assessment Folder	Clearfile (40 leaves)
4 HB named Pencils – good quality please eg Staedtler	
1 Rubber	
1 Pencil Sharpener	
1 Plastic ruler – 30cm with mm, cm (non flexi)	
2 Biro's - black OR blue & red OR green	
1 set of coloured pencils	
1 set of Jovi colouring crayons	
NO felt tip markers please	
1 Large glue stick	
1 Pair of scissors (these are not provided in the classroom)	
Pencil case/s for all pencils, pens, colouring pencils etc	
1 Brown manilla folder	
2 Large boxes of tissues – for class use	
1 Pump style drink bottle for classroom use	
1 Homework Bag – please purchase from the school office (the Year 3 Library bag is fine if it is the larger sized one)	
2 Whiteboard markers (blue or black)	
2 Maths books (these are supplied and charged to school account)	
The Arts:	
1 A3 Drawing Wallet for Art Work	18N9
1 Art-shirt (children may still have these from last year)	
1 Recorder (Yamaha is recommended)	

All items to be named and labelled before being brought to school

All items to be named and labelled before being brought to school

Year 5

1 Homework book	1B5
4 Language books	1B5
1 Music book	1B5
1 Maori/Christian Living book	1B5
2 Reading books	1B5
2 Mathematics books	1E5
1 Spelling notebook	3B1
2 Lined refills	14B8
1 Topic books	1B5
3 Clearfiles (20 leaves)	
1 Pair of scissors	
2 Biro's (red and blue)	
5 HB pencils	
1 Small set of coloured pencils and felts	
1 Plastic rubber	
1 Pencil sharpener	
1 Ruler, 30 cm with two straight edges	
1 Pencil case	
1 Set of highlighters (pink, yellow and green please)	
1 Art-shirt	
1 Large glue stick	

All items to be named and labelled before being brought to school

Year 6

1 Music book	1B5
2 Draft Writing book	1B5
1 Spelling book	1B5
1 Language book	1B5
1 Maori book	1B5
1 Christian Living book	1B5
2 Reading books	1B5
2 Mathematics books (lined)	1E5 (quad book –margins pre-ruled)
1 Spelling notebook	3B1
1 Lined refill	14B8
1 A3 Drawing wallet	18N9 (see rest of list over page)

Year 6 Continued

1 Arts book (Dance/Drama/Art)	1B5
2 Science/Social Studies books (Topic)	1B5
1 Homework book	1B5
2 Clearfiles (20 leaves)	
1 Clearfiles (40 leaves)	
1 Pair of scissors	
2 Biro's (red and blue)	
3 HB pencils	
1 Plastic rubber	
1 Pencil sharpener	
2 Whiteboard markers –Black	
1 Vivid –Black	
1 Three pack of Highlighters	
1 Small set of coloured pencils plus small set of felts	
1 Ruler, 30 cm with two straight edges – non flexi	
1 Pencil case	
1 Compass	
1 Art–shirt	
2 Large glue sticks	
1 Calculator	
1 Box of tissues	

All items to be named and labelled before being brought to school

Year 7

1 Homework notebook	3B1
11 Exercise books	1B5
1 Mathematics book	1J5
1 Lined refill	14B8
1 Draft pad (Jotter pad)	10B5
1 Numeracy scrapbook	1A8
2 Clearfiles (20 leaves)	
1 Clearfiles (40 leaves)	
1 Pair of scissors	
2 HB pencils	
2 Blue pens & 2 red pens	
1 Set of coloured pencils & felt tips	(see rest of list over page)

Year 7 Continued

1 Plastic rubber
1 Pencil sharpener
1 Ruler, 30 cm with two straight edges
1 Calculator
1 Black vivid
1 Compass
1 Protractor
1 Pencil case
1 Art-shirt
2 Large glue sticks
1 set of highlighters
Art Supplies - see list for Year 7 and 8 on following page

All items to be named and labelled before being brought to school

Year 8

1 Spelling notebook	3B1
9 Exercise books	1B5
2 Mathematics books	1J5
2 Lined refill	14B8
2 Clearfiles (20 leaves)	
1 Clearfiles (40 leaves)	
1 Pair of scissors	
2 HB pencils	
2 highlighter pens	
1 Set of coloured pencils	
1 rubber	
1 pencil sharpener	
1 Ruler, 30 cm with two straight edges (no bendy/flexi types)	
1 Pencil case	
1 Compass	
1 Protractor	
1 Art-shirt	
1 Large glue stick	
4 Biro's (2 blue, 2 red)	
1 Calculator –Scientific	
Art Supplies - see list for Year 7 and 8 on following page	

All items to be named and labelled before being brought to school

Art - Year 7 and 8

Drawing pencils (2 x HB, 1 x 2B, 1 x 4B)
1 x black biro
Art book supplied and charged to school account

All items to be named and labelled before being brought to school

Year 9 and 10

8 Exercise books	1B8
1 Mathematics book	1J8
1 Lined refill	14B8
1 Notebook	3B1
1 Clearfile (20 leaves)	
1 Pair of scissors	
2 x HB & 1 x 2B pencils	
4 Biro (2 blue, 2 red)	
2 Highlighter pens	
1 Small set of coloured pencils	
1 Plastic rubber & 1 soft rubber	
1 Pencil sharpener	
1 Ruler, 30cm with two straight edges	
1 Pencil case	
1 Maths instrument set (protractor, compass etc.)	
1 Art shirt	
1 Large glue stick	
1 Fx-82AU Plus Casio Calculator	
1 Science Workbook supplied and charged to school account	
Art Supplies - see list for Year 9 and 10 on following page	

Art - Year 9 and 10

Drawing pencils (2 x HB, 1 x 2B, 1 x 4B)
1x black biro
1 of each size, synthetic square end, long handled paintbrushes- size 0, 2 or 4, 8 or 10 & 12 or 14 =Total of 4 brushes
Art book supplied and charged to school account

All items to be named and labelled before being brought to school